



DRIPPING SPRINGS  
Texas

# UTILITY COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Wednesday, October 11, 2023 at 4:00 PM

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## Agenda

### CALL TO ORDER

#### Commission Members

Charlie Busbey, Chair

Lara Dudek

Roger Kew

Mark Miller

Matthew Ordway

#### Staff, Consultants & Appointed/Elected Officials

Public Works Director Aaron Reed

Utilities Service Manager Dane Sorenson

Deputy City Secretary Cathy Gieselmann

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

### MINUTES

- 1. Approval of the September 13, 2023 Utility Commission meeting minutes.**

### BUSINESS

- 2. Discuss and consider approval of the 2024 Utility Commission meeting calendar.**
- 3. Update and discussion regarding Water and Wastewater facility activities.**

## **EXECUTIVE SESSION**

*The Utility Commission for the City of Dripping Springs has the right to meet in executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Utility Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

## **UPCOMING MEETINGS**

### **Utility Commission Meetings**

November 8, 2023, at 4:00 p.m.

December 13, 2023, at 4:00 p.m.

### **City Council Meetings**

October 17, 2023, at 6:00 p.m.

November 7, 2023, at 6:00 p.m.

November 21, 2023, at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **October 6, 2023 at 8:00 AM**.*

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*Deputy City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



**UTILITY COMMISSION REGULAR MEETING**  
**City of Dripping Springs**  
**Conference Room, 511 Mercer St, Dripping Springs, TX**  
**Wednesday, September 13, 2023 at 4:00 PM**

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**MINUTES**

**CALL TO ORDER**

With a quorum of Commission present, Chair Busbey called the meeting to order at 4:00 p.m.

**Commission Members present were:**

Charlie Busbey, Chair  
 Mark Miller  
 Matthew Ordway

**Commission Members absent were:**

Lara Dudek  
 Roger Kew

**Staff, Consultants & Appointed/Elected Officials present were:**

Utilities Service Manager Dane Sorenson  
 Deputy City Secretary Cathy Gieselman

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

No one spoke during the Presentation of Citizens.

## MINUTES

### 1. Approval of the August 9, 2023 Utility Commission meeting minutes.

A motion was made by Commissioner Ordway to approve the August 9, 2023, Utility Commission meeting minutes. Commissioner Miller seconded the motion which carried unanimously 3 to 0.

## BUSINESS

### 2. Update and discussion regarding Water and Wastewater facility activities.

Dane Sorenson addressed questions from the Commissioners. Staff Report is on file.

### 3. Discussion regarding Dripping Springs 210 Authorization and Reclaimed Water Rate.

Dane Sorenson addressed questions from the Commissioners. Staff Report is on file.

## EXECUTIVE SESSION

*The Utility Commission for the City of Dripping Springs has the right to meet in executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Utility Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

## UPCOMING MEETINGS

### Utility Commission Meetings

October 11, 2023, at 4:00 p.m.

November 8, 2023, at 4:00 p.m.

December 13, 2023, at 4:00 p.m.

### City Council Meetings

October 3, 2023, at 6:00 p.m.

October 17, 2023, at 6:00 p.m.

November 7, 2023, at 6:00 p.m.

November 21, 2023, at 6:00 p.m.

## ADJOURN

A motion was made by Commissioner Miller to adjourn the meeting. Commissioner Ordway seconded the motion which carried unanimously 3 to 0.

This regular meeting adjourned at 4:24 p.m.



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

**Submitted By:** Cathy Gieselman, Deputy City Secretary

**Commission Meeting Date:** October 11, 2023

**Agenda Item Wording:** **Discuss and consider approval of the 2024 Utility Commission meeting calendar.**

**Agenda Item Requestor:** Aaron Reed, Public Works Director

**Summary/Background:** Each year the City Secretary prepares the next year's meeting calendar for approval by the Commission. Meeting dates are scheduled using the frequency as stated in the Commission ordinance. The Utility Commission ordinance calls for monthly meetings which are currently scheduled for 4:00 p.m., the 2<sup>nd</sup> Wednesday of each month at City Hall in the Council Chambers.

Attached for review is the proposed 2024 meeting calendar with approved city holidays; UC meetings are highlighted in **turquoise**. There are no conflicts with CODS holidays. Meetings may be rescheduled throughout the year as the Commission sees fit.

**Commission Recommendations:** Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

**Attachments:** 1. UC 2024 Proposed Calendar

**Next Steps/Schedule:**

1. Update calendar if any changes
2. Add meetings to calendars:
  - a. Commission, Staff and City Council Member liaison(s)
  - b. City website main calendar
  - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members

# 2024

# Utility Commission

Use spinner to change the calendar year

## JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

## MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## CITY HOLIDAYS

### DSISD HOLIDAYS

### UC Meetings

- 01/10/24 Regular Meeting
- 02/14/24 Regular Meeting
- 03/13/24 Regular Meeting
- 04/10/24 Regular Meeting
- 05/08/24 Regular Meeting
- 06/12/24 Regular Meeting
- 07/10/24 Regular Meeting
- 08/14/24 Regular Meeting
- 09/11/24 Regular Meeting
- 10/09/24 Regular Meeting
- 11/13/24 Regular Meeting
- 12/11/24 Regular Meeting